

ANNEX 24 (ESF-24) BUSINESS AND INDUSTRY TO GREENWOOD COUNTY'S EMERGENCY OPERATIONS PLAN

Tasked Organizations: Chamber of Commerce

**Liaison Staffing: Private Businesses
Emergency Management Director**

Staff Augmentation will be as directed by County Manager

I. INTRODUCTION

- A. This ESF is currently under development. Included in the following pages is the County's concept for the membership, and the envisioned pre, transition, and post disaster activities.
- B. The physical safety and economic security of the citizens, business and industry of Greenwood County are issues of common concern to the public and private sectors. There are actions both entities can take together to prepare for, respond to, and quickly recover from an impact to Greenwood County business and industry. These actions will minimize business "down time" and ensure the County's economic engine remains strong.
- C. A significant portion of Greenwood County's economic and physical infrastructure is situated in and managed by the private sector. This segment of the economy must be represented during Greenwood County's disaster response to assist with risk communication, hazard / vulnerability assessments, loss prevention activities, lifeline protection, prioritization of lifeline and critical sector restoration, and business recovery.
- D. Correspondingly, it is also imperative non-infrastructure based business and industrial enterprises be represented as full partners and respond to the natural and technological threats / impacts to their and the County's economic welfare. Such a well-rounded government / private sector partnership helps to assure the survivability and continuity of a vibrant Greenwood County economy.

Review this annex and the EOP and develop Standard Operation Procedures (SOPs) for each task established by this appendix and the EOP. Each ESF will insure that the special needs community is factor into their SOPs. Annually review the State EOP & Department of Homeland Security Universal Task List and integrate tasks as appropriate.

(Special Note: All sections to this annex will be reviewed and determination made as to the necessary actions required to support individuals classified as "special or functional needs". Actions regarding this category of personnel will be contained in the Standard Operations Procedures)

II. MISSION

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Coordinate and publish Greenwood County's emergency response and recovery plans in cooperation with the private business sector. This will include assistance in business and industry disaster preparedness, response, mitigation, and recovery actions.

III. CONCEPT OF OPERATIONS

- A. All non-government members of ESF-24 are encouraged to be trained on the principles of the National Incident Management System (NIMS) and Incident Command and integrate those principles into all ESF-24 planning and response operations.
- B. The County is primarily responsible for government / business and industry interface, the Chamber of Commerce will be the primary ESF-24 representative. As such, the County's Planning Department is responsible for overseeing this annex and the development of supporting Standard Operating Procedures (SOP) in conjunction with Emergency Management Office.
- C. When notified, the Planning Department will provide personnel to staff and manage ESF-24/14 activities during EOC activations, and other disaster oriented activities or training. The Emergency Management Office will ensure supporting agency representatives are notified of such activities and as coordinated, provide representatives to staff ESF-24/14 or participate in other activities as appropriate.
- D. As coordinated, supporting agencies / entities will assist with the update of this annex and its supporting SOP, provide representatives to ESF-24/14 to coordinate the response activities of those enterprises under their purview, and participate in other disaster related activities as appropriate.
- E. Level of participation depends on the scope, scale, and anticipated impacts of the disaster. For a significant disaster, full ESF-24 activation should be anticipated.
- F. For threats with warning such as hurricanes, a partial ESF-24 activation is anticipated for Category 2 or less hurricanes. For Category 3 or greater hurricanes, all support agencies may be required to participate. In either case, for hurricane response ESF-24 will activate at the declaration of Operating Condition (OPCON) 3 (36 hours from mandatory evacuation), and continue operations until relieved.
- G. For disasters without warning such as earthquakes, ESF-24 may be notified for immediate full activation.
- H. Primary ESF activities include, but are not limited to:
 - 1. Communicating risk and vulnerability to entities under their purview.
 - 2. Assisting with hazard and risk assessment.

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3. Encouraging and assisting (as appropriate) the development of business / industry response and recovery plans.
4. Coordinating and developing business / industry incident specific action plans during disaster response activities.
5. Assisting SEOC planners with protection, response, restoration and recovery priorities and plans for such critical lifelines as:
 - a. Health / medical.
 - b. Water and wastewater.
 - c. Food processing, distribution, and sale.
 - d. Electrical power generation and distribution.
 - e. Communications.
 - f. Banking and insurance.
 - g. Fuel.
 - h. Building trades industry and large building supply retailers.
6. Assisting SEOC planners with protection, response, restoration and recovery priorities and strategies for other business segments such as:
 - a. Hospitality and other service oriented business.
 - b. Light and heavy industry.
 - c. Non-profit entities.
7. Assist ESF-14 in developing / executing business and industry long-term recovery priorities, plans, and strategies.
8. Developing / communicating loss prevention strategies.
9. Assist with, receive reports of, and analyze, private sector damage assessment information.
10. In coordination with ESF-12, coordinate and monitor execution of the hurricane evacuation fuel / re-fuel plan.
11. Monitor, coordinate, and communicate lodging vacancy rates by county immediately prior to, and during hurricane evacuations.

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12. Plan, coordinate, and monitor the deployment / activities of insurance claims adjusters.
13. Source, coordinate the deployment of, and monitor business / industry specific response, recovery, and / or restoration teams.

IV. ESF ACTIONS

Actions necessary to insure readiness to respond are divided into the four cycles of emergency management. These are: preparedness, response, recovery, and mitigation. Each cycle requires actions to be planned for to insure total readiness. Considerations to be planned for are but are not limited to:

A. Preparedness

1. Develop methodologies and systems to identify vulnerable critical facilities for identifying recovery activities.
2. Develop plans / protocols to address key issues for disasters such as business recovery, loss prevention, and response plans, restoration of key private infrastructure facilities / entities, and short and long-term economic recovery.
3. Analyze critical lifeline facilities and as able, develop strategies for rapid restoration of facilities / systems concerning health / medical, water / wastewater, food processing / distribution / sale, electrical power generation and distribution, communications, banking / finance, and fuel.
4. Encourage and assist (as appropriate) the development of business / industry response and recovery plans.
5. Develop plans for the deployment of insurance claims adjusters.
6. Participate with appropriate federal and County entities in the National Infrastructure Protection Program; continue to develop information sharing and analysis mechanisms.
7. Cooperate with federal and state entities and continue to support private sector-coordinating mechanisms to identify, prioritize, and coordinate the protection of critical infrastructure and key resources; and to facilitate sharing of information about physical and cyber threats, vulnerabilities, incidents, potential protective measures, and best practices.
8. Annually review the Department of Homeland Security Universal Task List and Target Capabilities List and integrate tasks as appropriate.

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9. Ensure all ESF-24 government personnel, and encourage all ESF24 private sector representatives to integrate NIMS principles in all planning. ESF personnel will complete all required NIMS training, as outlined in the Department of Homeland Security (DHS) training guidance.
10. Determine staffing requirements for performing EOC duties at the three levels of EOC activation and coordinate needs with Emergency Management Director.

B. Response:

1. Communicate risk and vulnerability to entities under their purview.
2. Assist with, and communicate hazard and risk assessment.
3. Coordinate and develop business / industry incident specific action plans.
4. Assist SEOC planners with developing protection and response priorities and plans for private sector critical lifelines and other economic / business sectors.
5. Developing / communicating loss prevention strategies.
6. In coordination with ESF-12, coordinate and monitor execution of the hurricane evacuation fuel / re-fuel plan.
7. Monitor, coordinate, and communicate lodging vacancy rates by county immediately prior to and during hurricane evacuations.
8. Provide status of available goods (ie, water, ice, clothing, banking)
9. Provide daily status of inputs.

C. Recovery

1. Assist with, receive reports of, and analyze, private sector damage assessment information.
2. Coordinate and monitor the deployment / activities of insurance claims adjusters.
3. Source, coordinate the deployment of, and monitor business / industry specific response, recovery, and / or restoration teams.
4. Assist SEOC planners with restoration and recovery priorities and plans for private sector critical lifelines and other economic / business sectors.
5. Assist ESF-14 in developing / executing business and industry long-term recovery priorities, plans, and strategies.

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6. In coordination with state and federal government, assign staff to identify and document economic and insurance impacts and losses.
7. In case of an SBA eligible disaster, assist in communicating eligibility criteria to affected businesses.
8. Provide information on facilities in evacuation zones for restoration.
9. Restore facilities, utilities etc.,
10. Provide daily status of inputs.
11. Plan for establishing an alternate site away from individual assistance that focuses totally on information for business owners and their recovery.

D. Mitigation

1. Develop business loss / disaster mitigation strategies and plans.
2. Coordinate / develop / support requests from the Governor and/or FEMA concerning mitigation and/or re-development activities.
3. Document matters that may be needed for inclusion in agency or state/federal briefings, situation reports and action plans.
4. Coordinate assessment and revision of existing mitigation plans, as
5. necessary.

V. RESPONSIBILITIES

- A. Agency / discipline specific responsibilities are under development and will be included in this section in a later version of this annex. Responsibilities common to all include, but are not limited to:
1. Identify, train, and assign personnel to staff ESF-24.
 2. Identify, train, and assign personnel to maintain contact with and execute missions in support of ESF-24 during periods of activation.
 3. Provide technical assistance and coordinate preparedness, response, recovery, and mitigation activities.
 4. Assist ESF-14 with long term community recovery and mitigation activities.

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VI. FEDERAL/STATE/ INTERFACE

- A. This annex has no counterpart in the National Response Plan. However, DHS and National Response Plan primary and support agencies coordinate with the private sector to effectively share information, form courses of action, and incorporate available resources to prevent, prepare for, respond to, and recover from incidents of national significance.
- B. The roles, responsibilities, and participation of the private sector during Incidents of National Significance vary based on the nature of the organization and the type and impact of the incident. The roles of private-sector organizations are summarized as follows:
 - 1. Impacted Organization or Infrastructure: Private-sector organizations may be affected by direct or indirect consequences of the incident, including privately owned critical infrastructure, key resources, and those main private-sector organizations that are significant to local, regional, and national economic recovery from the incident
 - 2. Response Resource: Private-sector organizations provide response resources (donated or compensated) during an incident—including specialized teams, equipment, and advanced technologies through local public-private emergency plans, mutual aid agreements, or incident specific requests from government and private-sector volunteered initiatives.
 - 3. Regulated and/or Responsible Party: Owners/operators of certain regulated facilities or hazardous operations may bear responsibilities under the law for preparing for and preventing incidents from occurring, and responding to an incident once it occurs.
 - 4. County/Local Emergency Organization Member: Private-sector organizations may serve as an active partner in local and State emergency preparedness and response organizations and activities.
- C. All ESF-24 personnel will be familiar with the National Response Plan (NRP) and the corresponding annex with Federal counterpart concepts, actions and responsibilities. This familiarization will include but not be limited to the make up, functions and responsibilities of the Emergency Response Team – Advanced Element (ERT-A), Interagency Incident Management Groups (IIMG) and the Joint Field Office (JFO).