

ANNEX 11 (ESF 11) FOOD SERVICE TO GREENWOOD COUNTY EMERGENCY OPERATIONS PLAN

Tasked Organizations: United Way

**Liaison Staffing: Food Bank
School Districts
Salvation Army
South Carolina Southern Baptist Convention Disaster Relief.**

Staff augmentation as directed by the County Manager

I. INTRODUCTION

- A. An emergency or disaster may prevent people from having access to food or the means to prepare food. In addition, food supplies and distribution could be disrupted. There may also be a disruption of energy sources (e.g., electricity and gas) causing most commercial cold storage and freezer facilities to be inoperable.
- B. Schools and small institutions with food inventories could be used to begin the feeding of citizens. An effective feeding operation must be immediately initiated, to include:
 - 1. Obtaining appropriate U.S. Department of Agriculture (USDA) food supplies,
 - 2. Arranging for transportation of those food supplies to designated staging areas within the disaster area, and
 - 3. Requesting the Disaster Food Stamp Program as required.
- C. USDA food supplies secured and delivered will be suitable for either household distribution or congregate meal service as appropriate. Transportation and distribution of USDA food supplies will be coordinated through the EOC by ESF 11.
- D. All sections of this annex will be reviewed and determination made as to the necessary actions required to support individuals classified as "special or functional needs". Actions regarding this category of personnel will be contained in the Standard Operations Procedures.
- E. Annually review the State EOP & Department of Homeland Security Universal Task List and integrate tasks as appropriate.

II. MISSION

Coordinate and identify food requirements. Secure and distribute food products.

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III. CONCEPT OF OPERATIONS

- A. The primary liaison between Regional Director for the State Department of Social Services (DSS) is the County Detention Food Service Staff. Although DHEC is the primary provider for state wide services, the Detention Center is responsible for coordinating all ESF-11 administrative, management, planning, training, preparedness, mitigation, response and recovery activities.
 - 1. This responsibility includes developing, coordinating and maintaining ESF-11 Standard Operating Procedures.
 - 2. The expertise for handle the administrative matters of Emergency Support Functions EOC operations will be SCDSS Regional Office for Greenwood County.
 - 3. All county departments and/or agencies will assist the County Detention Center and DSS in the planning and execution of the above stated mission.
 - 4. All ESF-11 personnel will be trained on the principles of the National Incident Management System (NIMS) and Incident Command and integrate those principles into all ESF-11 planning and response operations.
- B. Under the general coordination of Regional Director of DSS, ESF-11(County Detention Center) will operate under existing USDA authorities and regulations to:
 - 1. Provide disaster food supplies to designated disaster staging areas and/or
 - 2. be authorized to issuance of disaster food stamps.
- C. Each County department and/or agency supporting this function will maintain complete administrative and financial control over their activities.
- D. County ESF-11 food services function will operate in accordance with existing USDA authorities and regulations, as well as the Stafford Act, to provide USDA food supplies to designated disaster staging areas.
- E. Regional DSS in coordination with State DSS will manage the Disaster Food Stamp Program under the rules and regulations of the USDA Food and Nutrition Service (FNS). The County ESF-11 ensures compliance with all requirements of food distribution.
- F. ESF-11 will obtain from ESF-6 the number of people that may be impacted in order to assess the amount of food needed to meet the anticipated demand.
- G. ESF-11 will coordinate with State EOC counterpart to determine information from food services member agencies and organizations concerning their operational response, USDA food supplies, and USDA food requirements, location of

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established staging areas, and any problems. ESF-11 will, as required, compile a report, which will be provided to the EOC on food service operations.

- H. Once the County Damage Assessment Team (DAT) has concluded this findings, ESF-11 will assess the situation (both pre- and post-event), and in coordination with partnering local organizations develop food service strategies to respond to the emergency. County ESF 11 will coordinate with State EOC regarding the Harvest Hope Food Bank, which is the lead agency for the South Carolina Food Bank Association, for donated food. These goods will be managed in accordance with Annex 18 Donated Goods and Volunteer Service to this plan.

IV. ESF ACTIONS AND RESPONSIBILITIES:

Actions necessary to insure readiness to respond are divided into the four cycles of emergency management. These are: preparedness, response, recovery, and mitigation. Each cycle requires actions to be planned for to insure total readiness. Considerations to be planned for are but are not limited to:

A. Preparedness

1. Maintain an accurate roster of personnel assigned to perform ESF-11 duties during a disaster.
2. Identify and schedule disaster response training for ESF-11 personnel.
3. Maintain current food resource directories available within the county as well as regional. This will include maintaining points of contact. Be familiar with the County Logistics Support Plan and when it should be implemented.
4. Identify likely transportation needs and coordinate with ESF-1.
5. Participate in exercises and conduct an ESF-11 exercise to validate this annex and supporting SOPs.
6. Annually review the Department of Homeland Security Universal Task List and integrate new tasks as appropriate.
7. Ensure all ESF-11 personnel integrate NIMS principles in all planning. All ESF personnel will complete all required NIMS training.
8. Determine staffing requirements for performing EOC duties at the three levels of EOC activation and coordinate needs with Emergency Management Director.

B. Response

1. Coordinate with the school districts and food banks to determine food availability.

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2. Coordinate with ESF-6 to identify the number of people in shelters and others in need of food.
3. Coordinate with ESF-6 to identify the locations of all mass feeding and distribution sites.
4. Coordinate with ESF-7 and ESF-18 to acquire food, equipment, and supplies required to support food service operations. Acquisitions include, but are not limited to, donated food, purchase of additional food, and refrigerated trailers.
5. Coordinate with ESF-1 for transportation of food supplies into the disaster area.
6. Contract with local vendors to provide food services to first responders and EOC.
7. Coordinate with EOC on the flow of request and delivery of food into disaster area.
8. Coordinate with State EOC to assess the need and feasibility of issuing food stamps.
9. In coordination with ESF-6, monitor the number of mass feeding sites, soup kitchens, and pantries providing food to disaster victims.
10. Establish communications with State ESF-11 to coordinate food service assets beyond the counties capability.

C. Recovery

1. Continue to monitor food requirements.
2. Coordinate with State EOC regarding the implementation of the Disaster Food Stamp Program.
3. In coordination with ESF-6, assess special food concerns of impacted residents.
4. Establish logistical links with local organizations involved in long-term congregate meal services.
5. Ensure ESF-11 team members maintain appropriate records of costs incurred during the event.

D. Mitigation

1. Support and plan for mitigation measures.

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2. Support requests and directives concerning mitigation and/or re-development activities.
3. Document matters that may be needed for inclusion in briefings, situation reports and action plans.

V. STATE/FEDERAL INTERFACE

- A. This Annex is supported by the State EOP and the National Response Plan, which coordinates state and federal resources and capabilities to facilitate the delivery of services, technical assistance, expertise and other support pertaining to domestic incidents that impact agriculture, livestock, and the nation's food supply.
- B. State/Federal ESF-11 executes four functions:
 1. Food and Nutrition Service: Includes determining nutritional assistance needs, obtaining appropriate food supplies, arranging for the delivery of the supplies, and authorizing disaster food stamps.
 2. Animal and Plant Disease/Pest Response: Implementation of an integrated federal, state, and local response to an outbreak of a highly contagious animal/zoonotic disease, an outbreak of a highly infective exotic plant disease, or an economically devastating plant pest infestation.
 3. Food Supply and Safety and Security: Federal response undertaken to ensure the safety and security of the food supply.
 4. National and Cultural Resources Historic (NCH) Property Preservation: Includes the protection of NCH resources and appropriate response actions to conserve, rehabilitate, recover, and restore NCH resources after an incident occurs.
- C. State ESF-11 will coordinate with Federal ESF-11 to obtain federal assistance when required. State ESF-17, Animal Emergency Response, will coordinate with Federal ESF-11 for issues involving animal and plant disease/pest response.