

## PROPERTY COMBINATIONS

Property owners sometimes desire to have adjoining properties combined. The following requirements must be met in order for the Assessor's Office to combine your properties:

- The properties are in the same tax district
- The properties are in the same exact ownership
- Taxes are current
- Taxes are not being paid under an installment plan with Greenwood County
- Taxes are not escrowed for one or more of the properties
- If mortgaged, all properties are included on one mortgage
- Zoning requirements may be affected in the future so a "Notice Combining Multiple Parcels of Property" must be recorded with the Clerk of Court which acknowledges that if it is divided into new parcels in the future, it will have to comply with the current zoning regulations.

If you meet the above requirements, application should be made to the Assessor's Office. Approval or denial will be sent to the Taxpayer. Upon approval, you will be required to file the "Notice Combining Multiple Parcels of Property" which will be sent with your approval letter. Applications are available in the Assessor's Office or you may print the form from the "[On-Line Document](#)" section.

(PLEASE PRINT)

TO: GREENWOOD COUNTY ASSESSOR'S OFFICE  
528 Monument Street – Room 109  
Greenwood, SC 29646

FROM: \_\_\_\_\_  
Property Owner(s)

DATE: \_\_\_\_\_

RE: REQUEST TO COMBINE PARCELS

REASON FOR REQUEST:

---

---

---

---

If the combination of these parcels is approved and you decide to divide the new parcel in the future, you will have to comply with all zoning regulations applicable at that time.

Request for Tax Year \_\_\_\_\_

Property Owner(s): \_\_\_\_\_

Parcel Numbers to be Combined:

District:

Zoning:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Parcel Numbers, district and zoning information is available on the county web site at [www.greenwood.sc.gov](http://www.greenwood.sc.gov) , or you may obtain the information from the Assessor's Office and Planning & Zoning Office.

Please answer the following questions:

1. Are all taxes paid on the parcels? \_\_\_\_\_
2. Are you currently paying your taxes to Greenwood County under an installment plan? \_\_\_\_\_
3. Are your taxes paid by escrow by your mortgage company? \_\_\_\_\_
4. Are any of the above listed properties carried under a mortgage? \_\_\_\_\_
5. If yes list the mortgagee for each property.

\_\_\_\_\_  
\_\_\_\_\_

6. Are the above properties in the same exact ownership? \_\_\_\_\_

Print Name of Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use** -----

_____	_____	Meets District & Name requirement
_____	_____	Taxes current, not on installment
_____	_____	Meets current zoning requirement
_____	_____	No current mortgage found
(initials)	(date)	

Approved by \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Letter sent w/“Notice Combining Multiple Parcels of Property”

\_\_\_\_\_ “Notice Combining Multiple Parcels of Property” recorded

\_\_\_\_\_ Request to GIS to combine

Master Number: \_\_\_\_\_